

# Henry George School of Social Science

Chartered by the University of the State of New York

5 East 44th Street, New York 10017  
697-9880

10/16/86

TO: HGS instructors  
FROM: Don Hurford, Education Director *Don H*  
RE: Teacher training seminar

To assist all of us in our teaching effectiveness, I have put together a teacher training seminar for December, at the conclusion of 1986 fall classes. The seminar (see enclosure) will be based on the course "How To Teach Grown-Ups" published by Practical Management Associates, Inc., Canoga Park, CA. Course materials used include workbooks and audio tapes. Teaching methods, rather than subject matter, will be emphasized, also group participation.

A description of the seminar is given on the enclosure. Site will be the large classroom at the school. This will be a first time here for the PMA course, which promises to be challenging and rewarding.

To assist us in planning, PLEASE CALL THE SCHOOL TO LET US KNOW WHETHER OR NOT YOU WILL ATTEND BY THURSDAY, 11/4. Thank you for your interest and cooperation.

Enclosure: Seminar description

CC: Manny Felix	David Redman
Michael Gavaghan	Robert Sheinbaum
Cyla Gurewicz	Mark Sullivan
Cyril Harvey	Jose Yenque
Oscar Johannsen	Al Greco
Zella Oldendorff	
Frieda L. Ossias	